

# OPERATIONAL MEMORANDUM

Richland College  
Dallas County Community College District

No.: GF-808

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Effective date: 12/04/01 Rev. 10/23/04

Authority: GF (Local)

**Subject: Minors on Campus**

**Definition of a minor: A minor will be defined as an individual under the age of 18 years.**

Richland College is committed to providing an educational environment that facilitates teaching and learning and recognizes the need to provide for the safety and security of minor children under the age of eighteen (18) present on campus. Also, the college recognizes the need to maintain for all students maximum access to programs, services, and facilities and an environment conducive to learning. To this end the following will govern the presence of minors at Richland College:

1. Minors should not be brought to the campus in lieu of appropriate childcare. College facilities cannot accommodate the care of minors while parents are working or attending classes.
2. Richland College and its employees cannot be responsible for the safety and welfare of minors. Arrangements should be made for off-campus childcare.
3. Minors should not be brought into classrooms, laboratories, the Test Center, Center for Tutoring and Learning Connections, **Library**, or Academic Computing areas because of disruption of instruction or study, exposure to material unsuitable for minors, and possible danger to minors. **A student will not be allowed to attend class when minors are accompanying the student.**
4. **Minors on campus under the age of 18 must be under the supervision of a parent or guardian at all times**, unless the minors are participating in a program, class, or activity sponsored by the college. Parents/guardians are responsible for seeing that minors are respectful of others using college facilities.
5. **Richland College accepts no responsibility for ensuring the age or topical appropriateness of any materials or resources with which minors may come in contact.**
6. Students in violation of this policy will be referred to College Police and issued a warning citation. After a second occurrence, an additional citation will be issued.